

# Review a delivered load for billing

Administrators and accounting users | Quick reference guide

## 1. Open Accounting

Choose the delivered load that needs review. Confirm the customer, hauler, and delivery details.

## 2. Check amounts and paperwork

Review the customer bill rate, carrier pay, applicable fees, and BOL before marking the load ready.

## 3. Confirm the next action

Follow the available review action and check the resulting status. Correct missing information before sending to QuickBooks.

## Good to know

Financial records are available only to authorized users.

Need help? [support@herdhaul.com](mailto:support@herdhaul.com)

Do not email passwords, private driver links, or BOL files.