

# Accept an invitation and switch companies

Invited office users | Quick reference guide

## 1. Open Company invitations

Sign in with the email address that was invited. Open Company invitations from the office navigation.

## 2. Review and accept

Confirm the company and invitation before accepting. Having another company does not require creating this company again.

## 3. Choose the company

Use the company selector when you belong to more than one company. Save your work before confirming a switch.

Need help? [support@herdhaul.com](mailto:support@herdhaul.com)

Do not email passwords, private driver links, or BOL files.